

Checklist for Importing Food Products in ACE

For Food Products with Prior Notice:

1. **Program Type:** FOOD
2. **Processing Code:** (*Select one of the below codes*)
 - NSF (Natural State Food)
 - PRO (Processed Food)
 - FEE (Animal Food)
 - ADD (Additives and Colors)
 - DSU (Dietary Supplements)
3. **Product Code**
4. **Country of Production OR Place of Growth** (*choose Place of Growth for Natural State Foods*)
5. **Country of Shipment**
6. **Product Description**
7. **Name and Address of Seven Entities** (and, optionally, DUNS or FEI):
 - Manufacturer, Grower, or Consolidator** (*choose Grower or Consolidator for Natural State Foods*)
 - Shipper**
 - Importer**
 - Ultimate Consignee**
 - Prior Notice Submitter** (Plus Full Name, Phone, and Email)
 - Prior Notice Transmitter** (Plus Full Name, Phone, and Email)
 - Owner**
8. **Affirmations of Compliance, as applicable:**
 - PFR of FME (Food Facility Registration Number or Exemption)
 - VFT (Voyage, Flight, or Trip Number)
 - VES (Vessel Name)
 - RNO (Rail Car Number)

(*Refer to full list of FDA Affirmations of Compliance, as applicable*)
9. **Line Value**
10. **Lot Number** (required for LACF, AF, and Infant Formula)
11. **Quantity and Packaging**
12. **Container Number**
13. **Anticipated Date, Time, and Port of Arrival**

If you already have a Prior Notice Confirmation Number or if the Products are not subject to Prior Notice Requirements:

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2. **Processing Code:** (*Select one of the below codes*)
 - NSF (Natural State Food)
 - PRO (Processed Food)
 - FEE (Animal Food)
 - ADD (Additives and Colors)
 - DSU (Dietary Supplements)
 - CCW (Ceramicware and Food-Contact Surfaces)
3. **Product Code**
4. **Country of Production**
5. **Product Description**
6. **Name and Address of Four Entities** (and, optionally, DUNS or FEI):
 - Manufacturer**
 - Shipper**
 - Importer**
 - Delivered To Party**
7. **Affirmations of Compliance, if applicable:**

(*Refer to full list of FDA Affirmations of Compliance, as applicable*)
8. **Line Value**
9. **Quantity and Packaging**
10. **Anticipated Date and Time**